

**MARYLAND STATE DEPARTMENT OF EDUCATION  
Office of Child Care**

**ALL ABOUT:** \_\_\_\_\_  
Child's First Name or Nickname

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Provider/Center: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

The information contained herein is for CONFIDENTIAL USE ONLY.

**THINGS MY CHILD DOES WELL**

**WHAT MY CHILD LIKES AND DISLIKES**

**THINGS I AM WORKING ON WITH MY CHILD**

**MY CHILD ENJOYS THESE PHYSICAL ACTIVITIES**

**MY CHILD HAS DIFFICULTY WITH THESE ACTIVITIES**

**MY CHILD WILL NEED THE FOLLOWING EQUIPMENT AND/OR ROUTINES**

**THINGS MY CHILD MIGHT NEED HELP WITH**

**WHAT SPECIAL ADAPTATIONS WILL THE PROGRAM MAKE AT THIS TIME?**

(For the use of the Child Care Facility when needed.)

This information is intended for use by the child care provider, developed in cooperation with the parents. **THIS IS NOT INTENDED TO BE A LEGALLY BINDING CONTRACT.**

Signatures:

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Provider: \_\_\_\_\_ Date: \_\_\_\_\_

Updates:

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_ Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Provider: \_\_\_\_\_ Provider: \_\_\_\_\_

## ALL ABOUT MY CHILD

### INSTRUCTIONS

This tool was developed to help your child care provider support the growth and development of your child while creating a safe stable and healthy environment for all children.

#### **STEP I: INFORMATION TO BE COMPLETED BY THE PARENT/GUARDIAN**

**IDENTIFYING INFORMATION:** Fill in identifying information including your child's nickname.

**THINGS MY CHILD DOES WELL:** Indicate characteristics of your child's behavior and skills which you consider to be things your child does well in the following areas: physical activity, language, self-care, emotional, and social. Examples could include your child's problem solving ability, inquisitiveness, expression of thoughts, sharing ability, climbing skills, ability to use a spoon, fork, or drinking cup. Your child care provider can use these examples to help your child develop new skills.

**WHAT MY CHILD LIKES AND DISLIKES:** Indicate your child's likes and dislikes including toys, objects, people, foods, and activities. Indicate if fear is associated with any dislikes and discuss with your provider. Making a note of your child's likes and dislikes will help the provider make your child feel more comfortable.

**THINGS I AM WORKING ON WITH MY CHILD:** Let the child care provider know the skills and activities that you consider important for your child to learn and ones that you are working on at home, through school, or with a private practitioner. These could include self-help skills, language skills, social skills, coordination, large muscle activities, and/or behavior skills. The provider may be able to reinforce these efforts and provide consistency when appropriate.

**MY CHILD ENJOYS THESE PHYSICAL ACTIVITIES:** Describe those activities in which your child most enjoys participating, such as circle games, climbing, running, or bike riding. This knowledge will help the child care provider plan activities to include your child.

**MY CHILD HAS DIFFICULTY WITH THESE ACTIVITIES:** Indicate if your child dislikes, has difficulty with, or is physically restricted from performing certain activities. Examples of this may include a dislike of playing games with balls, falling frequently when climbing, or a restriction from participating in strenuous exercise.

**MY CHILD WILL NEED THE FOLLOWING EQUIPMENT AND/OR ROUTINES:** Indicate if your child needs equipment to participate fully in the program. Equipment may include such things as glasses, a wheelchair, braces, crutches or other walking aids, a hearing aid, a helmet, a communication board, a nebulizer, special feeding utensils, and/or other adaptive devices. If applicable, include directions and demonstrate how the equipment is to be used. Indicate if the child requires any procedures or treatments. These may include blood glucose monitoring, catheterization, positioning, special exercises, a plan for emergency care, and/or a behavior management program. Directions may be provided by the parents, physician, or other professionals.

## ALL ABOUT MY CHILD

### INSTRUCTIONS (continued)

**THINGS MY CHILD MIGHT NEED HELP WITH:** Indicate if the child requires individual attention. This may be required only during certain activities or during the entire time the child is in care. Some examples are help with tying shoes, help with cutting food, or encouragement to participate in group activities or to sit still, reinforcement of a behavior management program, or intermittent catheterization. Any need for additional supervision is determined between the parent/guardian and the provider.

### STEP II: THE PROVIDER'S PART

**WHAT SPECIAL ADAPTATIONS WILL THE PROGRAM MAKE AT THIS TIME?** (*For the use of the provider when necessary*): In addition to the established provisions of the program, indicate any modification of the program necessary to meet the unique needs of this child. Examples may include adding activities that this child especially likes or performs well, providing extra supervision when the child is performing difficult activities, removing anything to which the child is allergic, rescheduling activities so that they do not interfere with any treatments, moving furniture to accommodate wheelchairs, and adapting activities so that the child will be included. Decisions may be made in cooperation with the parent/guardian.

### STEP III: USE OF THE INFORMATION GATHERED

**ONGOING:** The provider should be familiar with the information gathered on this form before working with the child. *All information collected shall be confidential. Written parental permission must be obtained prior to sharing this information with anyone other than the provider(s) and the Child Care Administration's Licensing Specialist. The information needs to be updated as the child's need(s) change or at a minimum, annually.* Revision of program plans can occur at any time based on observations of the child or updated evaluations (it may be helpful to make updates in a different color ink). It is important that the parent/guardian and provider devote time to discuss the child's day-to-day behavior and participation in activities. By doing this routinely, problems can be prevented.

**DAILY:** The provider/staff must have daily access to each child's personal information in order to adequately provide for the safety and care of each child. The information may be used to schedule procedures, treatments, program modifications, and/or additional supervision. The provider plans the program of activities to enable each child to participate with the group as much as possible.

**ANNUALLY:** This information must be reviewed and updated *at least once a year* by the parent/guardian. The parent/guardian and provider must initial and date the form when it is reviewed each year.

# EMERGENCY FORM

**INSTRUCTIONS TO PARENTS:**

- (1) Complete all items on this side of the form. Sign and date where indicated.
- (2) If your child has a medical condition which might require emergency medical care, complete the back side of the form. If necessary, have your child's health practitioner review that information.

NOTE: THIS ENTIRE FORM MUST BE UPDATED ANNUALLY.

When parents cannot be reached, list at least one person who may be contacted to pick up the child in an emergency:

1. Name \_\_\_\_\_ Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

2. Name \_\_\_\_\_ Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

3. Name \_\_\_\_\_ Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

Child's Physician or Source of Health Care \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

In EMERGENCIES requiring immediate medical attention, your child will be taken to the NEAREST HOSPITAL EMERGENCY ROOM. Your signature authorizes the responsible person at the child care facility to have your child transported to that hospital.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

-----  
Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
Last First

Enrollment Date \_\_\_\_\_ Hours & Days of Expected Attendance \_\_\_\_\_

Child's Home Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

Mother's Name \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Last First

Mother's Employer/School \_\_\_\_\_  
Name Address

Mother's Home Address (If different from above) \_\_\_\_\_  
Street/Apt.# City State Zip Code

Work Telephone \_\_\_\_\_ Cellular Phone \_\_\_\_\_ Beeper \_\_\_\_\_

Father's Name \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Last First

Father's Employer/School \_\_\_\_\_  
Name Address

Father's Home Address (If different from above) \_\_\_\_\_  
Street/Apt.# City State Zip Code

Work Telephone \_\_\_\_\_ Cellular Phone \_\_\_\_\_ Beeper \_\_\_\_\_

Name of Person Authorized to Pick Up Child (daily) \_\_\_\_\_  
Last First Relationship to Child

Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

**ANNUAL UPDATES**

\_\_\_\_\_  
(Initials/Date)

\_\_\_\_\_  
(Initials/Date)

\_\_\_\_\_  
(Initials/Date)

\_\_\_\_\_  
(Initials/Date)

**INSTRUCTIONS TO PARENT:**

- (1) Complete the following items, as appropriate, if your child has a condition(s) which might require emergency medical care.
- (2) If necessary, have your child's health practitioner review the information you provide below and sign and date where indicated.

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Medical Condition(s): \_\_\_\_\_

Medications currently being taken by your child: \_\_\_\_\_

Date of your child's last tetanus shot: \_\_\_\_\_

Allergies/Reactions: \_\_\_\_\_

**EMERGENCY MEDICAL INSTRUCTIONS:**

(1) Signs/symptoms to look for: \_\_\_\_\_

(2) If signs/symptoms appear, do this: \_\_\_\_\_

(3) To prevent incidents: \_\_\_\_\_

-----

OTHER SPECIAL MEDICAL PROCEDURES THAT MAY BE NEEDED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

**Note to Health Practitioner:**

If you have reviewed the above information, please complete the following:

\_\_\_\_\_  
Name of Health Practitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Health Practitioner

(\_\_\_\_\_) \_\_\_\_\_  
Telephone Number



**PART I: CHILD'S INFORMATION**

To be completed by **PARENT/GUARDIAN**

**IMPORTANT:** COMPLETE PART I BEFORE THE HEALTH PRACTITIONER EXAMINES YOUR CHILD. TAKE THIS FORM WITH YOU TO THE HEALTH PRACTITIONER.

PLEASE CHECK CORRECT ANSWERS TO THE FOLLOWING QUESTIONS IN COLUMNS ON THE RIGHT. Explanation, if needed, can be given in the space provided for "REMARKS". **YES NO**

1. Are you concerned about your child's general health (eating, sleeping habits, teeth, skin, menstruation, weight, bowel/bladder, etc.)? \_\_\_\_\_

2. Does your child have any eye problems (difficulty seeing, crossed eyes, frequently reddened or watery eyes)? \_\_\_\_\_

Date of last eye examination: \_\_\_\_/\_\_\_\_/\_\_\_\_ Doctor's Name: \_\_\_\_\_

Results: \_\_\_\_\_

Does your child wear glasses? \_\_\_\_\_

Contact lenses? \_\_\_\_\_

3. Does your child have any ear or hearing problems (frequent earaches, difficulty hearing, etc.)? \_\_\_\_\_

Date of last hearing evaluation \_\_\_\_/\_\_\_\_/\_\_\_\_ Doctor's Name: \_\_\_\_\_

Results: \_\_\_\_\_

Does your child use a hearing aid? \_\_\_\_\_

4. Does your child have any speech problems (difficulty having speech understood, stammering, delayed speech development, etc.)? \_\_\_\_\_

5. Does your child have any allergies? If YES, please state what kind of allergies: \_\_\_\_\_

6. Does your child have any other specific illness, disability or other limiting condition? If YES, give details under "Remarks". \_\_\_\_\_

(a) Does this condition require any special health care in the child care facility or school? \_\_\_\_\_

(b) Has your child received evaluation, which could help the child care provider or teacher in meeting his/her health or education needs? If YES, give details under "Remarks". \_\_\_\_\_

(c) Does your child require any adaptive equipment? \_\_\_\_\_

7. Do you have concerns about your child's behavior or emotional well-being which the child care provider or school teacher should know about? If YES, give details under "Remarks". \_\_\_\_\_

**REMARKS** (Clarify any "YES" answers):

**PARENT'S STATEMENT – ALL MUST SIGN AND DATE BELOW**

I GIVE MY PERMISSION FOR THE HEALTH PRACTITIONER TO COMPLETE PART II OF THIS FORM. I UNDERSTAND IT IS FOR CONFIDENTIAL USE IN MEETING MY CHILD'S HEALTH AND EDUCATIONAL NEEDS IN CHILD CARE OR SCHOOL.

Please fill in, if child is school age:

I give my permission to \_\_\_\_\_ School to release \_\_\_\_\_  
Name of Child

Health information to \_\_\_\_\_  
Name of Child Care Center, Family Child Care Home, Non-Public Nursery School

I ATTEST THAT INFORMATION PROVIDED ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of Parent/Guardian

Date



**PART II: MEDICAL INFORMATION**

To be completed by a **HEALTH PRACTITIONER**

CHILD'S NAME: \_\_\_\_\_

1. Date of this child's most recent tuberculin test: \_\_\_\_/\_\_\_\_/\_\_\_\_ Result: \_\_\_\_\_Positive \_\_\_\_\_Negative

2. This child has the following which may significantly affect his/her child care or educational experience:

COMMENTS

- a. Vision problem  YES  NO \_\_\_\_\_
- b. Hearing problem  YES  NO \_\_\_\_\_
- c. Speech or language problem  YES  NO \_\_\_\_\_
- d. Other physical illness or impairment  YES  NO \_\_\_\_\_
- e. Mental, emotional or behavior problems  YES  NO \_\_\_\_\_
- f. Developmental delays  YES  NO \_\_\_\_\_
- g. Allergies  YES  NO \_\_\_\_\_

Significant physical findings, comments and recommendations: \_\_\_\_\_

3. This child has a health condition which may require care or emergency action while at child care/school. \_\_\_\_\_ YES \_\_\_\_\_ NO

Please specify (e.g., seizures, bee sting allergy, diabetes, etc.): \_\_\_\_\_

Recommendations: \_\_\_\_\_

4. This child has or is a known carrier of a communicable disease which should prevent his/her admission to a child care facility or school.

\_\_\_\_\_ YES \_\_\_\_\_ NO If YES, please specify: \_\_\_\_\_

5. This child requires a modified diet and/or special feeding procedures. \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please specify: \_\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS ONLY IF RELEVANT:**

6. If this child cannot fully participate in all areas of the child care program, what areas should be limited or altered to suit his/her needs?

\_\_\_\_\_

7. Does this child's physical activity need to be restricted? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please specify: \_\_\_\_\_

8. Does this child require any specialized treatment? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please specify: \_\_\_\_\_

9. Does this child require any adaptive equipment (braces, crutches, etc.)? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please specify type: \_\_\_\_\_

Special instructions for use: \_\_\_\_\_

10. Additional comments: \_\_\_\_\_

**HEALTH PRACTITIONER'S STATEMENT**

I conducted a physical examination of the above-named child on \_\_\_\_\_ and find that he/she **IS** / **IS NOT** medically cleared to attend child care or school. (circle correct response)

\_\_\_\_\_  
Name of Health Practitioner (Please Print)

( ) \_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signature of Health Practitioner  
OCC 1215 (Revised 1/06) - All previous editions are obsolete

\_\_\_\_\_  
Date



MARYLAND STATE DEPARTMENT OF EDUCATION  
Office of Child Care

**HEALTH INVENTORY - ADDENDUM**

**CHILD'S PERSONAL RECORD FOR  
CHILD CARE CENTERS, FAMILY CHILD CARE HOMES, AND  
NON-PUBLIC NURSERY SCHOOLS AND KINDERGARTENS**

Under Maryland law, a child under six years of age who is admitted to child care must have appropriate screening for lead poisoning. Parent(s) or guardian(s) must submit evidence of this screening to the child care provider within 30 days of admission to care. Under Maryland law, children who reside (or have ever resided) in certain areas of the State designated as at-risk for childhood lead poisoning must receive one or more blood lead tests. The at-risk areas requiring blood lead testing (per list revised May 2004 by DHMH), and instructions for that testing, are specified on the back of this form.

*To be completed by a HEALTH PRACTITIONER:*

\_\_\_\_\_  
Child's Name  
\_\_\_\_\_  
Child's Birth Date  
has received appropriate lead screening and/or blood lead testing.

**NOTE** - If this child resides, or has ever resided, in an area listed on the back of this form, provide the following information about the child's blood lead testing: Test #1 \_\_\_\_\_ Date \_\_\_\_\_ Test #2 \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Health Practitioner  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Address  
\_\_\_\_\_  
Telephone

\_\_\_\_\_  
City/Town  
\_\_\_\_\_  
State  
\_\_\_\_\_  
Zip Code

*To be completed by the child's PARENT/GUARDIAN:*

\_\_\_\_\_  
Name of Child's Parent or Guardian  
\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/Town  
\_\_\_\_\_  
State  
\_\_\_\_\_  
Zip Code

\* \* \* \* \*

**PLEASE RETURN THIS COMPLETED FORM TO:**

Name of: \_\_\_\_\_  
(Child Care Center, Family Child Care Home, School)

Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City/Town  
\_\_\_\_\_  
State  
\_\_\_\_\_  
Zip Code

TO THE ATTENTION OF: \_\_\_\_\_

## At Risk Areas by Zip Code and Blood Lead Testing Instructions

Under Maryland law, children who reside, or have ever resided, in any of the at-risk zip codes listed below must receive a blood lead test at 12 months and 24 months of age. Two tests are required if the 1<sup>st</sup> test was done prior to 24 months of age. If a child is enrolled in child care during the period between the 1<sup>st</sup> and 2<sup>nd</sup> tests, his/her parents are required to provide evidence from their health care provider that the child received a second test after the 24 month well child visit. If the 1<sup>st</sup> test is done after 24 months of age, one test is required. The child's health care provider should record the test dates on this form and certify them by signing or stamping the signature section of the form. All forms should be kept on file with the child's health records.

<u>Allegany</u>	<u>Baltimore (cont.)</u>	<u>Frederick</u>	<u>Kent</u>	<u>P.G. (cont.)</u>	<u>Talbot</u>
ALL	21228	20842	21610	20752	21612
	21229	21701	21620	20770	21654
<u>Anne Arundel</u>	21234	21703	21645	20781	21657
20711	21236	21704	21650	20782	21665
20714	21237	21716	21651	20783	21671
20764	21239	21718	21661	20784	21673
20779	21244	21719	21667	20785	21676
21060	21250	21727		20787	
21061	21251	21757		20788	
21225	21282	21758	<u>Montgomery</u>	20790	
21226	21286	21762	20783	20791	<u>Washington</u>
21402		21769	20787	20792	ALL
	<u>Baltimore City</u>	21776	20812	20799	
	ALL	21778	20815	20912	
<u>Baltimore</u>		21780	20816	20913	<u>Wicomico</u>
21027	<u>Calvert</u>	21783	20818		ALL
21052	20615	21787	20838	<u>Queen Anne's</u>	
21071	20714	21791	20842	21607	
21082		21798	20868	21617	<u>Worcester</u>
21085	<u>Caroline</u>		20877	21620	ALL
21093	ALL	<u>Garrett</u>	20901	21623	
21111		ALL	20910	21628	
21133	<u>Carroll</u>		20912	21640	
21155	21155	<u>Harford</u>	20913	21644	
21161	21757	21001		21649	
21204	21776	21010	<u>Prince George's</u>	21651	
21206	21787	21034	20703	21657	
21207	21791	21040	20710	21668	
21208		21078	20712	21670	
21209	<u>Cecil</u>	21082	20722		
21210	21913	21085	20731	<u>Somerset</u>	
21212		21130	20737	ALL	
21215	<u>Charles</u>	21111	20738		
21219	20640	21160	20740	<u>St. Mary's</u>	
21220	20658	21161	20741	20606	
21221	20662		20742	20626	
21222		<u>Howard</u>	20743	20628	
21224	<u>Dorchester</u>	20763	20746	20674	
21227	ALL		20748	20687	

\* Maryland State Department of Education, Office of Child Care Health Inventory Lead Addendum (OCC 1215-A)

\* Maryland Department of Health and Mental Hygiene Blood Lead Testing Certificate (DHMH 4620, rev. May 2004)

Both available in PDF format <http://www.fha.state.md.us/och/html/lead.html>

**For more information on blood lead testing, contact your Local Health Department**

MARYLAND STATE DEPARTMENT OF EDUCATION  
Office of Child Care

**MEDICATION ORDER FORM**

Regulations permit child care providers to give prescription and non-prescription medication to children in care under certain conditions. Prior written permission from the child's parent is a requirement. If possible, arrange the time of dosage so the child receives the medication at home. Fill out a separate form for each prescription or non-prescription drug.

**PRESCRIPTION MEDICATIONS:** Prescription medications must be in a container labeled by the pharmacy or physician with the child's name and expiration date. The child may receive medication only according to the written instructions of the health practitioner or the medication label, as show below.

**NON-PRESCRIPTION MEDICATIONS:** A child may receive only one dose per illness, except acetaminophen (Tylenol) and topical medication. A licensed health practitioner must approve the medication and dosage for the child to receive more than one dose.

Name of Child: \_\_\_\_\_

This medication is being given for the following condition(s): \_\_\_\_\_

MEDICATION	DOSAGE	WHEN TO GIVE	DATES TO ADMINISTER	
			START	STOP
ADDITIONAL INSTRUCTIONS (including instructions not given on the prescription):				
Note any side effects of this medication:				
Note any reasons or conditions when this medication should be stopped or not given:				

I/We authorize \_\_\_\_\_ to administer the above named medication to my/our child.  
Name of Child Care Provider or Facility

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_\_

COMPLETE ONLY IF MORE THAN ONE DOSE OF NON-PRESCRIPTION MEDICATION IS TO BE GIVEN	
Instructions for more than one dose of a <u>non-prescription medication</u> :	
Note any side effects of this medication:	
Note any reasons or conditons when this medication should be stopped or not given:	
Signature of Health Practitioner:	Date:
Stamp, Print or Type Name of Health Practitioner	Phone Number
If the above section is not signed by the health practitioner, the health practitioner/designee must give oral permission to the provider directly, and the provider must complete the following:	
Name of Practitioner or designee giving approval:	
Signature of person receiving approval from health practitioner:	Date:
	Time:



**MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE IMMUNIZATION CERTIFICATE**

CHILD'S NAME \_\_\_\_\_  
 LAST FIRST MI  
 SEX: MALE  FEMALE  BIRTHDATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
 COUNTY \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_  
 PARENT OR GUARDIAN NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

**RECORD OF IMMUNIZATION (See Notes)**

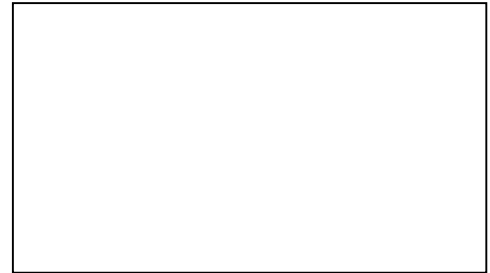
VACCINE TYPE							VACCINE TYPE				
DOSE #	DTP-DTaP MO/DAY/YR	DT-Td MO/DAY/YR	Polio MO/DAY/YR	Hib MO/DAY/YR	Hep B MO/DAY/YR	PCV7 MO/DAY/YR	DOSE #	M-M-R MO/DAY/YR	MEASLES MO/DAY/YR	RUBELLA MO/DAY/YR	MUMPS MO/DAY/YR
1							1				
2							2				
3							DOSE #	Varicella MO/DAY/YR	History of Varicella Disease Date - MO/YR	OTHER MO/DAY/YR	OTHER MO/DAY/YR
4							1				
5							2				

To the best of my knowledge, the vaccines listed above were administered as indicated.

Office Stamp

- \_\_\_\_\_  
Signature Title Date  
(Medical provider, local health department official, school official, or child care provider only)
- \_\_\_\_\_  
Signature Title Date
- \_\_\_\_\_  
Signature Title Date

Lines 2 and 3 are for certification of vaccines given after the initial signature.



**LOST OR DESTROYED RECORDS: (Must be reviewed and approved by a medical provider or the local health department. See notes)**

I hereby certify that the immunization records of this child have been lost, destroyed or are unobtainable.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent or Guardian

**COMPLETE THE APPROPRIATE SECTION BELOW IF THE CHILD IS EXEMPT FROM IMMUNIZATION ON MEDICAL OR RELIGIOUS GROUNDS. ANY IMMUNIZATIONS THAT HAVE BEEN RECEIVED SHOULD BE ENTERED ABOVE.**

**MEDICAL CONTRAINDICATION:**

The above child has a valid medical contraindication to being immunized at this time.

This is a  permanent condition  temporary condition until \_\_\_\_/\_\_\_\_/\_\_\_\_

Check appropriate box, indicate vaccine(s) and reasons: \_\_\_\_\_

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
 Physician or Health Officer

**RELIGIOUS OBJECTION:**

I am the parent/guardian of the child identified above. Because of my bona fide religious beliefs and practices, I object to any immunizations being given to my child.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## HOW TO USE THIS CERTIFICATE OF IMMUNIZATION

The medical provider that gave the vaccinations may record the dates directly on this form (check marks are not acceptable) and certify them by signing the signature section. Combination vaccines should be listed individually, per each component of the vaccine. A different medical provider, local health department official, school official, or child care provider may transcribe onto this form and certify vaccination dates from any other record which has the authentication of a medical provider, health department, school, or child care service.

**Only a medical provider, local health department official, school official, or child care provider may sign ‘Record of Immunization’ section of this form. This form may not be altered, changed, or modified in any way.**

### Notes:

1. When immunization records have been lost or destroyed, vaccination dates may be reconstructed for all vaccines except **varicella, measles, mumps, or rubella.**
2. Reconstructed dates for all vaccines must be reviewed and approved by a medical provider or local health department no later than 20 calendar days following the date the student was temporarily admitted or retained.
3. Blood test results are NOT acceptable evidence of immunity against diphtheria, tetanus, or pertussis (DTP/DTaP/Tdap/DT/Td).
4. Blood test verification of immunity is acceptable in lieu of polio, measles, mumps, rubella, hepatitis B, or varicella vaccination dates, but **revaccination may be more expedient.**
5. History of disease is NOT acceptable in lieu of any of the required immunizations, except varicella.

## CERTIFICATION INFORMATION

The following excerpt from the DHMH Code of Maryland Regulations (COMAR) 10.06.04.03 applies to schools:

“A preschool or school principal or other person in charge of a preschool or school, public or private, may not knowingly admit a student to or retain a student in a:

- (1) Preschool program unless the student's parent or guardian has furnished evidence of age appropriate immunity against Haemophilus influenzae, type b, and pneumococcal disease;
- (2) Preschool program or kindergarten through the second grade of school unless the student's parent or guardian has furnished evidence of age-appropriate immunity against pertussis; and
- (3) Preschool program or kindergarten through the 12th grade unless the student's parent or guardian has furnished evidence of age-appropriate immunity against: (a) Tetanus; (b) Diphtheria; (c) Poliomyelitis; (d) Measles (rubeola); (e) Mumps; (f) Rubella; (g) Hepatitis B; and (h) Varicella.”

Please refer to the “**Minimum Vaccine Requirements for Children Enrolled in Pre-school Programs and in Schools**” to determine age-appropriate immunity for preschool through grade 12 enrollees. The minimum vaccine requirements and DHMH COMAR 10.06.04.03 are available at [www.EDCP.org](http://www.EDCP.org) (Immunization). The requirement for hepatitis B and Varicella vaccine is a “progressive” regulation in which another successive grade(s) become covered by the regulation with each new school year.

Age-appropriate immunization requirements for licensed childcare centers and family day care homes are based on the Department of Human Resources COMAR 07.04.01.29A, 07.04.02.44A and COMAR 07.04.05.34A. DHR COMAR and the “**Age-Appropriate Immunizations Requirements for Children Enrolled in Child Care Programs**” guidelines chart are available at [www.EDCP.org](http://www.EDCP.org) (Immunization).